



## ***Engagement for Outcomes Program Outline***

- Step One: SC-SIC Technical Assistance (TA) provider meets with principal and SIC Chair to discuss SIC's needs and answer questions. TA provider will provide principal and SIC Chair with a written summary of initial meeting and a draft of the SIC's technical assistance plan for their review and feedback.
- Step Two: TA provider attends SIC meeting for first time, introduces members to Engagement for Outcomes (EFO) program (5 minutes). TA provider administers pre-program survey to members who are present. (allow up to 20 minutes of meeting time to complete survey in person) Absent members will be asked to complete the survey electronically.
- Step Three: TA provider delivers EFO orientation (30 minutes) during SIC meeting.
- SIC Chair, with assistance from the TA provider, prepares and distributes materials for SIC members to review prior to needs assessment meeting.
- Step Four: TA provider facilitates two hour SIC needs assessment meeting (may be done as an extension of the SIC's regular monthly meeting or as a separate meeting.)
- Step Five: The SIC chooses at least one area of need to focus on and develops at least one goal and outcome statement connected to that area of need. It then proceeds to work through tasks associated with each of the remaining 10 GTO steps.
- The TA provider attends each monthly SIC meeting and coaches the SIC both in the process of planning, implementing and evaluating SIC activities as well as in strategies to strengthen the SIC's organizational capacity.
- The TA provider also uses SIC meetings to deliver short teaching modules and assists in completing worksheets documenting the SIC's work. The TA provider may also administer short surveys to members periodically to get feedback on program progress.
- The TA provider will be available and provide additional assistance to the SIC between monthly meetings via phone and email and will attend committee meetings and SIC events as the SIC desires and as time permits.
- Step Six: The SIC will include its goal statement(s) and a summary of progress toward its goal(s) in the next *SIC Annual Report to the Parents*.
- Step Seven: The SIC will continue to work with the TA provider for a total of 12 months and will turn in a copy of all completed worksheets at that time. If the SIC so chooses, it may extend its participation in the EFO to a total of 18 months. The principal, SIC Chair, and other participating SIC members will be asked to complete a written survey at the end of the program and the principal and SIC Chair will be asked to participate in an exit interview.