

# Education Policy Fellowship Program

APPLICATION BOOKLET

PREPARING LEADERS  
SINCE 1964



*For People Seeking Better Results  
for Children and Youth*

South Carolina Education Policy Fellows Program  
South Carolina School Improvement Council  
USC College of Education, Suite 001  
820 Main Street  
Columbia, SC 29208  
803-777-7658 • 803-777-0023 (fax)  
Website: [sic.sc.gov](http://sic.sc.gov)

# EDUCATION POLICY FELLOWSHIP PROGRAM

## *For People Seeking Better Results for Children and Youth*

### 2016– 2017 SC-EPFP APPLICATION

We are pleased you are considering the Education Policy Fellowship Program (EPFP).

EPFP is a 10-month professional development program for individuals whose work record reflects strong leadership abilities or potential and a concern for improving the lives of children and youth. Participants in EPFP hold full-time positions in diverse organizations at the local, state and national levels. Fellows are supported by their employing agencies through sponsorships, schedule-flow or both.

#### THE FELLOWSHIP PROGRAM

Fellows remain in their full-time positions and use their work environment as the context for examining important leadership and policy issues in their states and in the nation. EPFP activities are directed by State Coordinators.

EPFP brings Fellows and ideas together through a variety of on-site learning opportunities (such as seminars, informal discussions, site visits, skill development workshops, and individual or group projects), through electronic networking and information sharing, and through participation in a national conference that brings together Fellows from all program sites. The **Washington Policy Seminar** increases Fellows' knowledge of national policy issues and processes and gives them a chance to explore the impact of national policy on their work. An in-state **Leadership Forum** heightens Fellows' understanding of leadership challenges and of themselves as leaders.

Participation in EPFP yields important results. The program's complementary dimensions of work/learning, state/national, and actual/virtual activities provide Fellows with a unique personal development laboratory for applying new insights and for practicing new skills. Fellows are given many opportunities to:

- (1) develop a broadened understanding of the policy process;
- (2) hone their communications and decision-making skills;
- (3) refine their potential for leadership; and
- (4) expand their network of professional colleagues.

As a result, employing agencies are rewarded with better informed and more skillful employees.

#### PROGRAM FEES AND SPONSORSHIP

Each South Carolina Fellow's employing agency/sponsor pays the base program fee of \$2,350, travel costs to the national meeting and transportation costs for in-state meetings. In addition, the employer provides release time for on-site and national activities. Program fee includes overnight accommodations for the in-state Leadership Forum.

#### ELIGIBILITY AND SELECTION PROCESS

EPFP invites your application if you have:

- a commitment to personal and professional development on behalf of children and youth
- a track record for making things happen—inside and across agencies/organizations
- substantive work experiences
- a Bachelor's degree or its equivalent
- a full-time professional position
- the endorsement and financial support of your employing organization

EPFP requires participation in on-site training activities which are held one day per month with the exception of the two-day Leadership Forum. In addition, Fellows are expected to attend the national conference. Please consider these extra demands on your time in light of your current professional and personal schedule. If you cannot participate fully in EPFP please do not complete the application at this time, but do consider it for future years should your schedule permit. The deadline to apply is Friday, August 12, 2016.

#### SC-EPFP 2016-17 meeting dates:

September 9, 2016 – Columbia, SC  
October 13-14, 2016 – Leadership Retreat  
November 18, 2016 – Columbia, SC  
December 9, 2016 – Columbia, SC  
January 13, 2017 – Columbia, SC  
February TBD, 2017 – South Carolina State House  
March 3, 2017 – Columbia, SC  
April 23-26, 2017 – Washington Policy Seminar (4 Days)  
May 12, 2017 – Columbia, SC  
June 6, 2017 – Columbia, SC

Final selection of Fellows is made by EPFP Coordinators in consultation with the applicant's sponsor.

#### INSTRUCTIONS

Please complete the entire application and return it to Tom Hudson, Executive Director, SC School Improvement Council, USC College of Education, Suite 001, Columbia, SC, 29208. **The endorsement section must be completed for your application to be considered. Program fee must be paid prior to the first class.**

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**EDUCATION POLICY FELLOWSHIP PROGRAM  
APPLICATION**

NAME _____ <div style="display: flex; justify-content: space-around; width: 100%;"><span>last</span><span>first</span><span>middle</span></div>
_____ nickname _____
PROFESSIONAL TITLE _____
DIVISION/DEPARTMENT _____
_____
ORGANIZATION/INSTITUTION _____
ADDRESS _____
_____
OFFICE PHONE (area code + number) _____
OFFICE FAX (area code + number) _____
E-MAIL ADDRESS _____
HOME ADDRESS (street, city, state, zip) _____
_____
HOME PHONE (area code + number) _____
_____

Birthday (Month and Day) \_\_\_\_\_

**OPTIONAL INFORMATION**

RACE/ETHNICITY & SEX _____
HOW DID YOU LEARN ABOUT EPFP? _____

## EPFP OUTCOMES

Please provide narrative responses to each of the following questions focused on the personal and professional outcomes of EPFP.

1. To enhance your capacity as a leader, what are your three learning priorities?
2. How would your participation in EPFP benefit the audience you serve?

**\*\*\*PLEASE ATTACH A COPY OF YOUR RESUME\*\*\***

## SPONSOR / EMPLOYER ENDORSEMENTS

Fellows participate in monthly meetings conducted primarily in Columbia and IEL sponsors a national meeting for fellows across all state sites. The **Washington Policy Seminar** increases Fellows' knowledge of national policy issues and processes and gives them a chance to explore the impact of national policy on their work. The **Leadership Forum** heightens Fellows' understanding of leadership challenges and of themselves as leaders. The EPFP program fee and travel-related costs to the national meeting are paid by the employing agency, other Sponsor and/or the Fellow.

## EMPLOYER'S PERMISSION FOR PARTICIPATION

Your signature ensures your employee's release time for full participation in the program. Fellows are expected to attend all in-state meetings and the Washington Policy Seminar to earn their certificate. Any absences will be handled on an individual basis. If you have any questions, please contact the SC-EPFP Coordinator, Bruce Moseley at 803-896-0193 or call the EPFP national office at the Institute for Educational Leadership in Washington, DC, at 202-822-8405, x155.

_____ Name of Applicant	_____ Applicant's Signature
_____ Name of Supervisor/Sponsor	_____ Supervisor's/Sponsor's Signature
_____ Supervisor's Title	
_____ Supervisor's Organization/Institution	
_____ Supervisor's Email address	
_____ Supervisor's Office address	
_____ Supervisor's Office Phone	_____ Supervisor's Office Fax

**PROGRAM FEE RESPONSIBILITY**

Your signature ensures responsibility for the Education Policy Fellows Program Fee of \$2,350.00.

<hr/>	
Name of Agency / Organization Responsible for Program Fee	
<hr/>	<hr/>
Print Name of Responsible Party	Signature of Responsible Party
<hr/>	
<hr/>	
(Address if different from above.) SC-EPFP will invoice for this fee before the first class.	

**TRAVEL COSTS RESPONSIBILITY**

Your signature ensures responsibility for travel costs associated with the Education Policy Fellows Program.

<hr/>	
Name of Agency / Organization Responsible for Travel Costs	
<hr/>	<hr/>
Print Name of Responsible Party	Signature of Responsible Party

**EPFP is a program of  
THE INSTITUTE FOR EDUCATIONAL LEADERSHIP**

***The Institute for Educational Leadership (IEL) is a non-partisan, not-for-profit organization established in 1964.***

**OUR VISION:**

IEL envisions a society that uses its resources effectively to achieve better futures for **all** children and youth.

**OUR BELIEFS:**

- All children and youth have as a birthright the opportunity and support needed to grow, learn and become contributing members of our democratic society.
- Quality education is a responsibility shared by school systems, families, communities, businesses and governments.
- Strategic alliances and partnerships are essential to achieve measurable and sustainable results for all children and youth.
- Culturally competent leaders are vital to empowering organizations to address the needs of a diverse society.
- Leadership and leadership development are critical tools to ensure that all children and youth can take advantage of their birthright.

**OUR CHALLENGE:**

Our national task is obvious. We must increase student achievement and prepare young people to meet the challenges of the 21st century. The future quality of American life is at stake.

**OUR MISSION:**

IEL's mission is to build the capacity of individuals and organizations in education and related fields to work together - across policies, programs and sectors.

Through EPFP, IEL seeks to develop, support and sustain broad-based, multi-cultural leadership to achieve better results for children and youth.

***To obtain a list of publications or more information on IEL's programs  
and other areas of work, please contact:***

**Institute for Educational Leadership  
4455 Connecticut Ave., NW Suite 310**

**Washington, DC 20008**

**Phone: (202) 822-8405**

**Fax: (202) 872-4050**

**E-mail:**

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<http://www.iel.org/>